

December 10, 2024

The Bremer County Board of Supervisors as Drainage District Trustees in Bremer County, IA, met in session on Tuesday, December 10, 2024 in the Courthouse, Waverly, Iowa, at 8:00 a.m. Minutes recorded by Shelley Wolf, Auditor.

Board presented Years of Service Awards in the board room with a reception following.

2024 SERVICE AWARD RECIPIENTS

EMPLOYEE	DEPARTMENT	YEARS
Jennifer Picken	Community Based Services	5
Patricia Freese	Community Based Services	5
Scott Jensen	Community Based Services	5
Angela Auel	Conservation	5
Landon Moore	Engineer	5
Barbara Meeker	Human Resources	5
Daniel Woods	Landfill/CCC	5
Grant Walvatne	Maintenance	5
Darin Enderton	Community Based Services	10
Thomas Leonard	Community Based Services	10
Susi LaRue	Engineer	10
Preston Burman	Engineer	10
Jeffrey Kelm	Engineer	15
Michael Gott	Engineer	15
Roger Peters	Engineer	15
Lindley Sharp	Health	15
Richard Greenlee	Sheriff	15
Kyle Shores	Sheriff	15
Sarah Wefel	Community Based Services	20
Doreen Elliott	Mental Health	20
Sean Hartman	Sheriff	20
Melissa Thurm	Recorder	25
Jan Heidemann	Mental Health	30

Dan Pickett	Sheriff	40
Duane Hildebrandt	Supervisor	45

Barb Meeker, HR Mgr., Tim Meeker, Customer Convenience Ctr. Mgr., Dan Woods, Customer Convenience Ctr., Adam Hoffman, Treasurer, Jan Heidemann, MH/DD, Doreen Elliott, MH/DD, Patricia Freese, CBS, Landon Moore, Engineer, Kailey Heidemann, Veteran’s Affairs, Roger Peters, Secondary Roads, Jeff Kelm, Secondary Roads, Darius Robinson, County Attorney, Kelly Rustad, County Attorney’s Office, Missy Thurm, Recorder, Lindley Sharp, Public Health Administrator, Dan Pickett, Sheriff, Robert Whitney, Deputy Sheriff, Lester Peters, present. Cerwinski presented Years of Service Awards to those who were present.

Hildebrandt & Cerwinski met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Tuesday, December 10, 2024 in the Courthouse, Waverly, Iowa, at 9:30 a.m. Cerwinski & Hildebrandt present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Cerwinski. Hildebrandt moved/Cerwinski second to approve the agenda. Bob Brunkhorst, Supervisor Elect, present for the duration of the meeting.

Hildebrandt moved/Cerwinski second to approve the 12/3/24 minutes.

Hildebrandt moved/Cerwinski second to approve claims as listed below and authorize Auditor to issue checks.

Hildebrandt moved/Cerwinski second to approve a payroll change for Thomas Bovy, Assessor’s Office, from Appraiser II, \$52,500/yr. to Deputy Assessor, \$57,500/yr., reevaluation of duties, merit increase effective 1/1/25.

Board reviewed 2025 board and committee appointment openings.

Hildebrandt moved/Cerwinski second to open the Public Hearing for the proposed FY25 Budget Amendment. No comments received. Hildebrandt moved/Cerwinski second to close the Public Hearing. Hildebrandt moved/Cerwinski second to adopt RESOLUTION NO. 24-79: FY25 Budget Amendment; WHEREAS the FY25 Budget originally adopted April 23, 2024 requires an increase in revenues for the departments of Conservation Land Acquisition, Customer Convenience Center and Non-Departmental and an increase in expenditures for the departments of Landfill Closure, Capital Projects & Insurance, Customer Convenience Center and Non-Departmental, and WHEREAS a public hearing concerning the proposed amendment was held

on December 10, 2024, THEREFORE, BE IT RESOLVED by the Board of Supervisors to amend the FY25 Budget as published and in accordance with Iowa Code Section 331.435. So Passed and Adopted this 10th Day of December, 2024.

Hildebrandt moved/Cerwinske second to adopt RESOLUTION NO. 24-80: FY25 Budget Amendment Appropriation. WHEREAS the FY25 Budget was amended to account for increases in expenditures adopted in the original published budget: BE IT RESOLVED by the Board of Supervisors of Bremer County, Iowa that the following appropriation changes are made to the respective department for fiscal year ending June 30, 2025, as presented in the following table:

Department Name	Appropriated	Change	New Appropriation
26 Landfill Closure	\$39,200	\$23,100	\$62,300
41 Capital Projects/Insurance	\$548,647	\$15,000	\$563,647
53 Customer Conv. Center	\$333,574	\$14,203	\$347,777
99 Non Departmental	\$16,837,108	\$747,952	\$17,585,060

So Passed and Adopted this 10th Day of December, 2024.

Board/Committee updates: Hildebrandt attended East Central Region Mental Health & Disabilities Board meeting.

Board met with Landon Moore, Engineer, for a weekly department update. Hildebrandt moved/Cerwinske second to approve and authorize Board Chair to sign final payment for Project L-L-10-323—73-09 for Joplin Avenue Paving Project.

Board/Committee updates: Cerwinske attended Carbon Pipeline meetings and District 2 Supervisor meeting.

Board met with Lindsey Koehler, Building & Zoning Admin. Hildebrandt moved/Cerwinske second to open the Public Hearing for the Second Reading of Ordinance #24-14 providing for a change in zoning for Darryl F. & Jane M. Cannon from A-1 to A-2 on the following described property: N½ of the NE¼ of Sec 22, T91N, R14W of the 5th P.M., Bremer County, IA, and more particularly described as commencing at the N¼ corner of said section; thence S89°42'58" E1046.88' along the North line of said NE¼ to the East ROW line of the Canadian National Railway also being the point of beginning; thence S89°42'58" E433.68' along said North line; thence S00°17'02" W626.53'; thence N89°42'58" W400.63' to said East ROW line; thence N02°44'10" W627.41' along said East ROW line to the point of beginning. Containing 6.00 acre(s), including 0.50 acre(s) of 250th St ROW, subject to any easements recorded or unrecorded. No comments received since the First Reading.

Hildebrandt moved/Cerwinske second to close the Public Hearing.

Hildebrandt moved/Cerwinske second to concur with the Planning & Zoning Commission to approve the Second Reading, waive the Third Reading and adopt Ordinance #24-14.

Koehler presented a Minor Subdivision request from Henry Diers, present. Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 24-81 APPROVING THE MINOR SUBDIVISION PLAT OF Henry Diers: Parcel F in the SE 1/4 of the SW 1/4 of Sec 3, T91 N, R11 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the SW corner of said section; thence N89°50'36" E,

1,936.58' along the S line of said section; thence N 00°41 '03" W, 63.00' to the northerly right-of-way line of Iowa Hwy #3 and the point of beginning; thence continuing N 00°41 '03" W, 562.73'; thence S 87°02'23" W, 255.02'; thence N 00°50'20" E, 493.77'; thence N 89°07'45" E, 520.70'; thence S 00°50'20" W, 474.75'; thence S 87°02'23" W, 232.56'; thence S 00°41 '03" E, 564.40' to said northerly right-of-way line; thence S 89°50'36" W, 34.00' along said northerly right-of-way line to the point of beginning; containing 6.226 acres, subject to easements, restrictions, covenants, ordinances and limited access provisions of record and not of record. WHEREAS, ON THE 10th day of December, 2024 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Henry Diers: Parcel F (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 10th day of December, 2024.

Board acknowledged receipt of the FY26 Bremer County Compensation Board salary recommendations and held a discussion to develop guidance for giving direction to Department Heads & Elected Officials for budgeting FY26 wages.

Barb Meeker, HR Mgr., Tim Meeker, Customer Convenience Ctr. Mgr., Aaron Goodenbour, EMA, Adam Hoffman, Treasurer, Darius Robinson, County Attorney, Missy Thurm, Recorder, Dan Pickett, Sheriff, Robert Whitney, Deputy Sheriff, Bob Brunkhorst, present.

Board met with CMAR Miron Construction Co., Inc. representatives Jonathan Daniels, Sr. V.P., Tom Zahalka, Project Mgr., Patrick Myers Project Mgr., Corey Boyles, Superintendent and Erik Pingel, ISG Inc. Project Mgr., to review Phase I Change Orders and Phase II cost estimates for the Bremer County Courthouse addition and renovation project. Myers presented Phase I Change Orders. Hildebrandt moved/Cerwinske second to approve Change Order PCI-0003, PCI-0006 & PCI-0007. Daniels & Zahalka presented Phase II cost estimates. Scott LaRue, GIS/Maintenance, Darius Robinson, County Attorney, Bob Brunkhorst, Supervisor Elect, Adam Hoffman, Treasurer, present.

Hildebrandt moved/Cerwinske second to adjourn at 11:59 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, December 10, 2024 meeting of the Bremer County Board of Supervisors.

Corey Cerwinske, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 12/10/24:

Advanced Environmental Testing & Abatement, Inc.	Asbestos Abatement	4,200.00	
Ahlers & Cooney PC	Legal Services	5,975.00	2
Alan Charlson	Election Official - General	240.00	
Allegiant Technology	Cloud Faxing	50.06	
Alliant Energy - IP&L	Utilities	217.89	2

Amazon Capital Services	Networking Supplies/Office Supplies	499.97	
Ann Baumgartner	Election Official - General	286.20	
Ann Platte	Election Official - General	60.00	
ArcaSearch LLC	Document Archival Project	113,514.50	
Barbara Gielau	Election Official - General	223.10	
Barbara Meeker	Election Official - General	46.80	
Barbara Menning	Election Official - General	273.60	
Bard Mackey	Election Official - General	258.00	
Bartels Lutheran Home	Building Rent	40.00	
Beth Olson	Election Official - General	174.00	
Black Hawk Co Landfill	Tipping Fees	4,970.80	
Black Hawk Rental -Cedar Falls	Equipment Rental	214.00	
Black Hills Energy	Utilities	404.54	3
BMC Aggregates LC	Rock	10,095.16	2
Brandee Clark	Election Official - General	264.00	
Butler-Bremer Communications	Phone/ Internet Service	168.30	2
Capital One	Business Expense/Office Supplies	29.45	
Carissa Townsley	Election Official - General	228.00	
Carl Roxberg	Election Official - General	399.00	
Carmen Smith	Election Official - General	264.00	
Carolina Wilson	Election Official - General	264.00	
Carolyn Hotzel	Election Official - General	302.40	
Carolyn Mohlis	Election Official - General	407.20	
Cathy Wylam	Election Official - General	234.00	
Celina Peerman	Election Official - General	308.00	
Century Link	Trucking Expense	33.95	
Charlene Wyatt Sauer	Election Official - General	288.00	
Christine McFarlane	Election Official - General	264.00	
Cindy Bierstedt	Election Official - General	255.60	
Connie Miller	Election Official - General	252.00	
Craig Folkerts	Election Official - General	267.60	
Crawford Supply Co	Commissary Supplies	149.64	
Cynthia Bancroft	Election Official - General	264.00	
Cynthia Kressin	Election Official - General	240.00	
Darius Robinson	Employee CLE Reimbursement	75.00	
Darrel Steege	Election Official - General	240.00	
David Drape	Election Official - General	314.40	
Deanna Armbrecht	Election Official - General	318.00	
Deb Sauerbrei	Election Official - General	310.80	
Deb Stahlhut	Election Official - General	414.00	
Debbie Heldt	Election Official - General	396.00	
Deborah Turnbull	Election Official - General	252.00	
Dell Marketing LP	IT Equipment	2,824.22	
Denise Flory	Election Official - General	252.00	
Denver Community Housing	Rent Assistance	150.00	
Denver Forum	Publications	836.73	
Diane Steege	Election Official - General	240.00	
Dixie Kramer	Election Official - General	333.00	
Donna McNulty	Election Official - General	367.80	
Doug Creger	Election Official - General	252.00	

Elaine Anderson	Election Official - General	234.00
Elizabeth Fry	Election Official - General	240.00
Elsamiller Electric Co	Electrical Repairs	268.78
Francene Folkerts	Election Official - General	267.60
Galls LLC	Uniforms	398.93
GFC Leasing - WI	Copier Lease	137.64
Holiday Inn Des Moines Airport	Lodging Expense	1,260.00
Holly Cashen	Election Official - General	264.00
Humboldt Mfg. Co.	Engineering Equipment	5,854.95
IA Assoc Of Naturalists	Membership Dues	20.00
IMWCA	Workmen's Compensation Premium	5,963.00
Iowa Communications Network	ICN Connections	1,252.30
Iowa Regional Utilities Assoc	Utilities	228.89
Jaclyn Johnson	Election Official - General	240.00
James Cherry	Election Official - General	132.00
James Stewart	Election Official - General	312.00
Jan Brettmann	Election Official - General	290.40
Janet Castor	Election Official - General	465.00
Janice Rowray	Election Official - General	165.00
Jeanette Pagel	Election Official - General	304.20
Jeff Cornforth	Election Official - General	72.00
Jeff Sage	Election Official - General	258.00
Jerry Roling MTS Inc	Vehicle Maintenance	117.00
Jessica Guhl	Election Official - General	252.00
Jessica Kruger	Election Official - General	301.00
Joanne Danielsen	Election Official - General	285.60
John Deere Financial	Business Expense	337.37
John Hoggins	Election Official - General	241.20
Jolene White	Election Official - General	394.40
Judy Schneider	Election Official - General	313.80
Julia Palestrina	Election Official - General	252.00
June Laues	Election Official - General	412.20
Karen Lehmann	Election Official - General	240.00
Karen Mccoy	Election Official - General	72.00
Karen Oberheu	Election Official - General	72.00
Kathryn Bremner	Election Official - General	316.80
Kathryn Magnall	Election Official - General	264.00
Kathy Behnke	Election Official - General	240.00
Kathy Whitney	Election Official - General	259.80
Keefe Supply Co	Commissary Supplies	3,647.50
Keith Kressin	Election Official - General	240.00
Kelly Kehoe	Election Official - General	267.60
Kelly Sanders	Election Official - General	295.20
Kerri Wilson	Election Official - General	280.20
Kevin Young	Election Official - General	258.00
Larry Kotlarz	Election Official - General	250.20
Liddle's Ecowater Systems	Water Bottles	76.50
Linda Schoenherr	Election Official - General	240.00
Linda Wittenburg	Election Official - General	302.40
Lisa Kukral	Election Official - General	252.00

Lisa Mcneilus	Election Official - General	336.00	
Lisa Meier	Election Official - General	387.60	
Lisa Nelson	Election Official - General	292.20	
Lisa Raney	Election Official - General	48.00	
Lyn Madsen	Election Official - General	302.40	
Lynne Bellile	Election Official - General	330.20	
Mail Services LLC	Postage	1,284.87	
Mansfield Oil Co	Diesel Fuel/Gasoline	38,308.18	2
Margaret Teeling	Election Official - General	300.00	
Mariah Birgen	Election Official - General	308.00	
Marilyn Heitman	Election Official - General	295.20	
Marsha McMillin	Election Official - General	270.00	
Mary Ann Clefisch	Election Official - General	249.00	
Mary French	Election Official - General	341.00	
Mary Lou Billhorn	Election Official - General	267.60	
Mary Thurm	Election Official - General	300.00	
McCloud Services	Monthly Pest Control	198.75	
MCI	Phone Service	28.80	
MHC Kenworth	Parts	3,650.47	11
Micah Versemann	Election Official - General	258.00	
Micki Thurm	Election Official - General	436.80	
MidAmerican Energy Co	Utilities	4.75	
Mike Dillavou	Election Official - General	246.00	
Miller Hardware	Maintenance Supplies	419.00	
Nancy Dunn	Election Official - General	252.00	
Nancy Maifield	Election Official - General	306.00	
Nancy Schneider	Election Official - General	385.00	
NE IA Community Action Corp	November Services	4,219.33	
Nicholas Franzen	Election Official - General	80.40	
MercyOne Medical Group NE IA	Contract Nursing/Occ. Health	1,843.00	4
Office Express	Office Supplies	106.88	
P & K Midwest Inc	Equipment Maintenance	399.00	
Pamela Wolter	Election Official - General	315.60	
Patricia Mennenga	Election Official - General	216.00	
Patti Schaff	Election Official - General	302.40	
Peggy Marvets	Election Official - General	264.00	
Phillip Paladino	Election Official - General	294.00	
Pitney Bowes Bank Inc	Postage	3.45	
Plumb Tech Inc	Waverly Shed Addition	15,361.17	
Premiere Auto Wash	Vehicle Maintenance	10.40	
Ranae Jostad	Election Official - General	319.20	
Randy & Deanne Liddle	Well Plugging	470.00	
Ray Dietz	Election Official - General	318.00	
Redeemer Lutheran Church	Building Rent	40.00	
Relx Inc DBA Lexisnexis	Monthly Subscription	446.00	
Rinker Materials	Misc. Culvert Supplies	8,140.00	
Roger Dunn	Election Official - General	252.00	
Roling Ford LLC	Vehicle Repairs/Maintenance	350.84	
Sandra Kokotan	Election Official - General	401.80	
Sara Petersen	Election Official - General	395.40	

Scott Pharmacy Inc	Inmate Prescriptions	755.13	
Sharon Abram	Well Shock	400.00	
Sharon Funk	Election Official - General	330.00	
Sharon Schwerin	Election Official - General	325.80	
Sherry Nuss	Election Official - General	359.10	
Sidwell, Harris Local Government	GIS Training	270.00	
Stacey Brandt	Election Official - General	354.00	
State Hygienic Laboratory	Water Tests	1,100.50	
Steve Hill	Election Official - General	351.60	
Steve Kehoe	Election Official - General	246.00	
Storey Kenworthy /Matt Parrott	Office Supplies	370.47	2
Summit Food Service LLC	Inmate Meals	9,132.37	
Sumner American Legion Hall	Building Rent	40.00	
Sumner Municipal Utilities	Utilities	706.76	2
Susan Cornforth	Election Official - General	81.00	
Susan Elliott	Election Official - General	252.00	
Sylvia Casterton	Election Official - General	262.80	
Terracon Consultants Inc	Construction Observation	2,170.00	
The Shredder	Document Shredding	48.00	
Thomas Scott	Election Official - General	246.00	
Timothy Meeker	Election Official - General	69.60	
Tracy Wilson	Election Official - General	283.20	
Truck Center Companies	Parts	2,852.52	3
Valerie Aguilera	Election Official - General	228.00	
Velma Mosher	Election Official - General	300.00	
Verizon Connect	GPS/Radios/Vehicle Tracking	547.85	2
Verizon Wireless	Mobile Data/Phone Service	46.47	
Verna Jensen	Election Official - General	282.00	
Vickie Lee	Election Official - General	324.00	
Vicky Knief	Election Official - General	300.00	
Wanda Epley	Election Official - General	428.40	
Waverly Health Center	Medical Services	3,205.20	
Waverly Newspapers	Subscription Dues/Publications	164.58	2
Waverly Utilities	Utilities	1,125.75	4
Weeds on Fire Custom Appl LLC	Grounds Maintenance	118.83	
Wellmark BCBS of IA	Insurance Premiums	50,854.15	
Windstream Corp	Trucking Expense	207.46	
Wix Water Works	Water Cooler Rental	8.00	
Woodman Controls Co	Monthly Maintenance	606.00	
Ziegler Inc	Parts/Misc. Supplies	4,028.30	9
	Total	351,448.70	
Assessor			
Amazon Capital Services	Office Supplies	67.47	
Waverly Newspapers	Subscription Dues	109.00	
	Total	176.47	
CBS			
Capital One	Business Expense	52.70	
Crystal Heating & Plumbing	Grounds Maintenance	90.00	
Eide Bailly LLP	Legal Services	210.00	
Icaremanager, LLC	Documentation Software	875.00	

Pitney Bowes Bank Inc	Postage	3,280.66
Stoney Kenworthy/Matt Parrott	Office Supplies	333.48
Verizon Wireless	Mobile Data	320.08
Waverly Industrial Rehab	Occ. Health Services	200.00
	Total	5,361.92
	Grand Total	356,987.09